

**Hamilton County Hospital District  
Board Meeting Minutes  
March 27, 2023**

**Presiding: Neil Muxworthy**

**Board members in attendance: Neil Muxworthy, Robert Witzsche, Mike Collett, Karen Craig**

**Others Present: Grady Hooper, Chief Executive Officer; Melissa DeLaGarza, Chief Operating Officer; Debbie Martin, Chief Nursing Officer; Tracey Karasek, Chief Administrative Officer; Tammy Schreiber, Interim Chief Financial Officer; Jordyn Powers, Recording Board Secretary; Maria Weaver, Hamilton-Herald News**

**Date and time: Monday, March 27, 2023, 3:30p.m., Hamilton General Hospital Board Room, 400 N Brown St, Hamilton, Texas 76531**

**Call to order:** Muxworthy called the meeting to order. A quorum was present.

**Citizen comments (limit of 3 minutes per person):** There were none.

**Consider and act on purchase or lease of real properties in Hamilton County:** DeLaGarza stated that we currently do not have the option to offer outpatient services in Hico. There is a new building under construction that we are looking into leasing. It is currently a shell with the ability to construct the inside as needed for a physical therapy space, and it is a 5-year lease. Collett moved, Craig seconded approval on lease of real property in Hamilton County.

Hooper mentioned that the Business Office is expanding, and they are limited on space. With the new EMS billers coming on they need room for 20+ people. Larry Anglin has a move-in-ready property on HWY 281 next to Dairy Queen. We are open to looking into other places or a modular building. Hooper presented this to the Board for acknowledgement.

**Consider and act on accepting or denying bids on a new parking lot for Hamilton General Hospital. Hamilton County Hospital District has the right to reject any or all bids or to waive any informalities in the bidding:** DeLaGarza reviewed the parking lot bids. There were 2 bids presented, Coalson Excavation and W-Industries, Inc. Coalson did our last parking lot across from EMS bay. Witzsche moved, Craig seconded approval on accepting the new parking lot bid from Coalson Excavation for Hamilton General Hospital. Motion carried.


**Consider and act on Line of Credit for QIPP:** The 2nd half of the QIPP IGT payment, due in December, is estimated at \$16M. Schreiber discussed the Cerner Go-Live in October with recommended reduced schedules, timing differences for QIPP payments and the estimated, temporary reduction in cash. Schreiber diagrammed the billing cycle process and projected cash estimates with decreased schedules for the first few months of Go-Live and the impact of the holidays. Currently, \$3m is collected on average. During the first few months of Cerner Go-Live,

collections could be reduced to an estimated \$2.2M for November through December. The QIPP program ends in August and historically there has been a lag in disbursements due to the

yearly reconciliation, staff turnover, and recalculation of QIPP statements. Currently, we are still waiting to be fully funded for December-January and Quarter 1 for \$6.5M. Schreiber suggested a \$5-\$10 million line of credit to offset reduced schedules and potential delays in QIPP disbursements. The board members are open to considering the line of credit.

**Administrator's Report:** Hooper reviewed the emergency phone units for the parking lots of all Clinics, Wellness Center, and Hospital. These units will dial dispatch directly and are hands free during communication.

**Adjourn:** Collett moved, Witzsche seconded at 4:32pm that the meeting be adjourned. Motion carried.



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**Neil Muxworthy, President  
Hamilton County Hospital District**