

**Hamilton County Hospital District
Board Meeting Minutes
March 3, 2023**

Presiding: Neil Muxworthy

Board members in attendance: Neil Muxworthy, Robert Witzsche, Doug Forrest, Mike Collett, Karen Craig

Others Present: Grady Hooper, Chief Executive Officer; Melissa DeLaGarza, Chief Operating Officer; Debbie Martin, Chief Nursing Officer; Chad Reinert, Director of Information Technology; Tracey Karasek, Chief Administrative Officer; Tammy Schreiber, Interim Chief Financial Officer; Jordyn Powers, Recording Board Secretary; Bobbie Nichols, Director of QIPP; Kim Hinton, Hamilton-Herald News

Date and time: Friday, March 3, 2023, 10:00a.m., Hamilton General Hospital Board Room, 400 N Brown St, Hamilton, Texas 76531

Call to order: Muxworthy called the meeting to order. A quorum was present.

Citizen comments (limit of 3 minutes per person): There were none.

Consider and act on minutes of January 23, 2023 regular called meeting and February 13, 2023 special called meeting: Witzsche moved, Collett seconded approval on January 23, 2023 regular called meeting and February 13, 2023 special called meeting. Motion carried.

Consider and act on Order of Cancellation of Hamilton County Hospital District Board of Directors election May 6, 2023, as candidates are unopposed: Witzsche moved, Forrest seconded approval on Order of Cancellation of Hamilton County Hospital District Board of Directors election May 6, 2023, as candidates are unopposed. Motion carried.

Consider and act on Financial Reports for December 2022 and January 2023: Schreiber presented Financials. December Bottom Line is \$113K. January Bottom Line is \$35K with a YTD of \$240K. Gross Revenue shows significant volumes averaging about 167 census days. The Contractual shows some variances due to Paro (patients in bad debt who can qualify for charity). December had \$250K in reserve for cost report payable. In Other Revenue we are struggling with 340B due to Hamilton City Drug changing to Rays City Drug. We had to re-register the pharmacy, and we will not have sourced revenue from them until April which will be after they apply for new DEA licensing. Expenses are high due to employee benefits that are having timing issue for self-insurance payments. There is \$66K to handle the CHOW paperwork for the nursing homes we are acquiring. Utilities increased because of an \$18K credit. EMS vehicle repairs and Fitness Center repairs caused high maintenance costs. Consulting fees were up in December due to the company that is contracted to help us with our rural health clinics. There is \$17K in true advertising, but the rest are Job postings for HR. In Other Current Assets the \$17M is from QIPP payments. AP Other has \$900K sitting there for Covid payable. Schreiber stated in other finance information that the cost report is filed, and Medicare owes us \$1.4 million. The public health emergency was extended to January, but they came out a few

weeks later and stated it would end in May 2023. Forrest moved, Craig seconded approval on Financial Reports for December 2022 and January 2023. Motion carried.

Consider and act on HGH Medical Staff appointments: The company, vRad, that we send our radiology imaging scans to has been bought out by Radiology Associates of Abilene. So, we had to re-credential the doctors in their practice. Collett moved, Forrest seconded approval on HGH Medical Staff appointments. Motion carried.

QIPP Report: Nichols presented the report. The new facilities as of March 3, 2023, were reviewed. The homes that are highlighted in green are ones with CHOW dates of 3/1/2023, and Bobbie visited each of those facilities. All facilities are divided by Southern and Northern, with 24 in Southern and 22 in Northern. Our facilities that are distanced away from Central Texas are considered the Remote facilities. We have a staffing plan to have a QIPP nurse or nursing home administrator for each North, South, and Remote region. The ending of the pandemic will affect the facilities, because of losing the daily payment of \$19.63 per Medicaid resident. May see some bankruptcy due to loss of pandemic payments and lack of Medicare patients. We stand at 55 total homes as of 3/3/23.

Consider and act on accepting or denying bids for water storage tank and security door upgrades for Hamilton General Hospital. Hamilton County Hospital District has the right to reject any or all bids or to waive any informalities in the bidding: DeLaGarza reviewed the bids. February 7th, we had a pre-bid conference with Bill Peeples. Four different contractor groups toured the site and facility. Bids were due February 21st and we ended up with two bid proposals on the water storage tank (HSC, Inc. and Covington Contractors), and one bid on security door upgrades (HSC, Inc.). Summary of current project bids is attached. Collett moved, Craig seconded approval to accept HSC, Inc. bids for water storage tank and security door upgrades for Hamilton General Hospital. Motion carried.

Administrator's Report: Chad Reinert stated we will have security upgrades for the Hico clinic. The upgrades will be on door access for the clinic. If the door upgrades work well, we will move to include Hamilton and Goldthwaite clinics. Hooper mentioned we are on fire watch since we are switching out to a new fire alarm system. There have been staff changes; Tracey Karasek took on risk, compliance, and case management and still held quality duties. Tracey's new title is now Chief Administrative Officer. Melissa DeLaGarza acquired the surgery department on top of all outpatient departments she currently has.

Adjourn: Collett moved, Forrest seconded at 11:09am that the meeting be adjourned.



Neil Muxworthy, President
Hamilton County Hospital District