

**Hamilton County Hospital District  
Board Meeting Minutes  
May 25, 2023**

**Presiding: Neil Muxworthy**

**Board members in attendance: Neil Muxworthy, Robert Witzsche, Mike Collett,**

**Others Present: Grady Hooper, Chief Executive Officer; Melissa DeLaGarza, Chief Operating Officer; Debbie Martin, Chief Nursing Officer; Tracey Karasek, Chief Administrative Officer; Tammy Schreiber, Interim Chief Financial Officer; Jordyn Powers, Recording Board Secretary; Bobbie Nichols, Director of QIPP; Maria Weaver, Hamilton-Herald News**

**Date and time: Thursday, May 25, 2023, 10:00a.m., Hamilton General Hospital Board Room, 400 N Brown St, Hamilton, Texas 76531**

**Call to order:** Muxworthy called the meeting to order. A quorum was present.

**Consider and act on minutes of April 26, 2023 regular called meeting:** Collett moved, Robert seconded approval on minutes of April 26, 2023 regular called meeting. Motion carried.

**Consider and act on Financial Reports for March 2023:** Schreiber presented the financial report for March 2023. The bottom line is \$67K with a YTD of \$350K, outpatient revenue had a positive variance. Net patient revenue is \$642K and the pick-up is due to the \$1.4 million received from the cost report. Collections were 32.76% totaling \$3.6 million with \$500K from EMS. Days in AR are at 34.6. The balance sheet shows \$28 million is cash equivalent. There is \$15 million in other current assets (\$14 million is QIPP). EMS has a bottom line of \$17K with a YTD of \$111K. Witzsche moved, Collett seconded the approval on Financial Reports for March 2023. Motion carried.

**Other financial items:** Schreiber stated the financial audit is finalized and the hard copy has been sent in. The Earned Tax Credit, which is Covid related, will refile quarterly payroll taxes. Multiview "Go-Live" has been pushed back to August 1<sup>st</sup>, but it will not have an impact on the Cerner "Go-Live". Scott and White Advantage has not been reflecting payments and may owe us \$1-\$1.5 million. Focused Care at Stonebriar has sold their building and property to be developed, so on July 1<sup>st</sup> we will be losing the home. ExtraCo gave a proposal for a \$10 million construction loan, and Cadence Bank will also be providing a proposal.

**Annual Board Approval for Departmental Policies and Procedures:** Hooper mentioned this is the annual review of all policies and procedures for Board members to sign off on. Witzsche moved, Collett seconded approval on Annual Board Approval for Departmental Policies and Procedures. Motion carried.

**QIPP Report:** Nichols reviewed the QIPP report. The hospital district has 50 nursing homes on board. Registered Nurse hours have been harder to meet due to staffing issues. The "NO" under

the Comp 2 column (page 53 of the board packet) are all being appealed due to reporting issues. State reported several IJ's (immediate jeopardies), but they have corrective actions in place.

**Administrator's Report:** DeLaGarza mentioned that on June 8<sup>th</sup> we had 3 contractors attend the bid for the Mills County outpatient building. The Domestic Water Storage Project has a notice to proceed on May 15<sup>th</sup> with November 11<sup>th</sup> as the estimated completion date. Supply issues have arisen with the security door upgrades but we will soon be getting the contract signed. The rain has held up the progress on the parking lot off Brown Street, but they will be starting within the next few days. Pecan Creek Healthcare Center is working with our wound care program to be able to go into the facility for wound care rounding. Dr. Aycock is starting to cut back on his hours so Dr. Adams will transition into the medical director role of Wound Care. Cerner has outsourced our implementation to Impact, and we will be transitioning to a new project manager. June 12<sup>th</sup> we will have the Impact advisors on campus for "Train the Trainer". June 19<sup>th</sup> will be "Provider Train the Trainer". Karasek reviewed the DNV survey who arrived last week, overall good survey. The survey concluded with 4 findings: 2 in Plant Services and 2 in Charting. Hooper mentioned we now have an on-duty officer manning the police car to monitor speeds on Highway 36 by the hospital turn-in. This week is EMS week. EMS has been helping Glen Rose by covering transport. The hospital has received a request from the city to help move equipment for city services, we will be helping purchase a trailer that will have our logo.

**Adjourn:** Witzsche moved, Collett seconded at 11:15am that the meeting be adjourned. Motion carried.



Neil Muxworthy, President  
Hamilton County Hospital District