

**Hamilton County Hospital District  
Board Meeting Minutes  
June 28, 2023**

**Presiding:** Neil Muxworthy

**Board members in attendance:** Neil Muxworthy, Robert Witzsche, Mike Collett,

**Others Present:** Grady Hooper, Chief Executive Officer; Melissa DeLaGarza, Chief Operating Officer; Debbie Martin, Chief Nursing Officer; Tracey Karasek, Chief Administrative Officer; Tammy Schreiber, Interim Chief Financial Officer; Jordyn Powers, Recording Board Secretary; Bobbie Nichols, Director of QIPP; Maria Weaver, Hamilton-Herald News

**Date and time:** Wednesday, June 28, 2023, 10:00a.m., Hamilton General Hospital Board Room, 400 N Brown St, Hamilton, Texas 76531

**Call to order:** Muxworthy called the meeting to order. A quorum was present.

**Citizen comments:** There were none.

**Consider and act on minutes of May 25, 2023 regular called meeting:** Witzsche moved, Forrest seconded approval on minutes of May 25, 2023. Motion carried.

**Consider and act on Financial Reports for April 2023 and May 2023:** Schreiber presented the financial report for April and May. April's bottom line is \$165K, and May's bottom line is \$210K. Outpatient revenue saw an increase due to surgery (25 for the month of April and 32 for the month of May), as well as an increase in radiology and laboratory services. Clinic revenue had an average of 123 patients per day. Net patient revenue had an average of 31.75% in collection and 34% YTD. We collected \$2.7 million in April and \$3 million in May. QIPP revenue increased due to the additional homes that came through during the CHOW (change of ownership). Advertising has been running high at \$22K with the majority for employment ads. The employment ads have been reevaluated and we will no longer be using newspapers and utilize other sources like Indeed and Facebook. Other advertising charges were general ads like sponsorships and services. Under grants there is \$18,000 for EMS. April and May stayed consistent for EMS, as well as our ER visits. Forrest moved, Craig seconded approval on Financial Reports for April 2023 and May 2023. Motion carried.

**Repurchase Agreement bank account:** ExtraCo has a new Repurchase Account which is an extension of your base account with commercial checking. We will keep a minimum balance of \$250K. Anything extra will transition over to the repurchase account that will purchase securities, which are Municipal bonds that the bank will buy back after the 1-day purchase. The repurchase account will have about \$2.5 million, 3.25% in APR which calculates interest daily (estimated \$6K in interest). The securities will be purchased in our name. Witzsche moved, Forrest seconded approval on the Repurchase Agreement bank account with ExtraCo. Motion carried.

**Other financial items:** Schreiber mentioned we are having issues with Baylor Scott & White (BSW) payor. They have not been updating our rates (which is how we get paid). It is estimated that \$1-\$1.5 million is owed by them. Grady gave BSW a courtesy call. They have been in contact with Janice and are reprocessing claims. Schreiber also mentioned the Single Audit for covid expenses is due by the end of the month. The budget review will be reviewed in the August board meeting for the following year.

**Consider and act on Bids for Mills County Building Project:** Hooper mentioned the bids are \$1 million higher than expected. The price is \$385 per square foot. DeLaGarza stated we had 3 general contractors attend. The lowest bid is from Bounds, which is at \$2.7 million. Due to the inflated cost Hooper would like to table so we can discuss other practical options. Witzsche moved, Craig seconded to table Bids for Mills County Bidding Project. Motion carried.

**QIPP Report:** Nichols reviewed the QIPP report. Stonebriar will be closed as of tomorrow. We had one facility in April that was not able to meet the RN hours. Facilities continue to have turnover in leadership. The 5-star program metrics have changed, so we only have three 5-star facilities. DeLaGarza mentioned we have additional metrics due to the homes that are out of our 150-mile radius, but Bobbie is working with each home to make sure all metrics are met. Forrest moved, Witzsche seconded approval on the QIPP Report. Motion carried.

**Administrator's Report:** Hooper stated the new dehumidifier will be installed in the next 30 days. The current unit is struggling to keep up, so the pool temperature is having to be set lower (around 86 degrees). The hospital is sponsoring the City's trailer to be able to move construction equipment. Hamilton Independent School District is looking into an activity trailer and is asking for sponsorship from the Hospital. Advanced HUD is working on getting additional nursing homes to add. Marketing is focusing on using Google and Facebook more for specialty jobs we need, and we have had higher feedback with this type of advertisement. We received the Top 100 Critical Access Hospital for 2023. Dr. Killian will be the Medical Director when we enhance the Wellness Center with labs and other health screenings.

**Adjourn:** Witzsche moved, Craig seconded at 11:41am that the meeting be adjourned. Motion carried.



Neil Muxworthy, President  
Hamilton County Hospital District