

**Hamilton County Hospital District
Board Meeting Minutes
September 2, 2024**

Presiding: Neil Muxworthy

Board members in attendance: Neil Muxworthy, Robert Witzsche, Doug Forrest, Karen Craig

Board members absent: Mike Collett

Others Present: Grady Hooper, Chief Executive Officer; Melissa DeLaGarza, Chief Operating Officer; Debbie Martin, Chief Nursing Officer; Tammy Schreiber, Chief Financial Officer; Tracey Karasek, Chief Administrative Officer; Kyle Morgan, Chief People Officer; Jordyn Powers, Recording Board Secretary

Consider and act on minutes of July 24, 2024 regular called meeting: Witzsche moved, Craig seconded approval on minutes of July 24, 2024 regular called meeting. Motion carried.

Consider and act on Hamilton Healthcare System Workplace Violence Policy based on Texas Senate Bill 240: Morgan presented the Workplace Violence Policy to the Board. Healthcare systems are now required to have a workplace violence policy approved by the board and have a committee that reviews violence within the workplace which covers violence from employees, physicians, patients, contractors, and vendors. Forrest moved, Witzsche seconded approval on Hamilton Healthcare System Workplace Violence Policy based on Texas Senate Bill 240. Motion carried.

Consider and act on Financial Reports for June 2024: Schreiber reviewed financials for June. Bottom line of \$104K, and a YTD Bottom Line of \$575K. Cerner implementation had an impact on revenue. Gross Revenue of \$9.4 million compared to \$10.2 million from June of 2023. May had a higher collection from the 50% off promotion in patient billing, so June collections were lower. There was a mutual dividend of \$19K. Expenses show a dip due to supplies. Going live with Cerner we did not purchase supplies so we could keep stock levels down due to end-of-year inventory. The balance sheet has a cash collection of \$3.1 million. Cash equivalents are mainly from QIPP with \$72 million in prepaid cash and actual cash. Reporting issues due to conversions to the new Cerner system is why data is missing from monthly statistics. Craig moved, Forrest seconded approval on Financial Reports for June 2024. Motion carried.

Consider and act on FY 2025 Budget Presentation: Schreiber presented. We have expanded over the past year so that is the theme for the 2025 Budget Presentation. FY 2023 had a \$5.5 million Bottom Line. FY 2024 has a projected Bottom Line of \$657K, and a projected Bottom

Line of \$5 million for FY 2025. Collections are projected at 34.6% for FY 2024, and collections projected at 33.78% for FY 2025. We are conservative in estimates for FY 2025. \$17 million in earnings from IGT projected but only took 90% of those earnings. \$500K variance is the EMS subsidies from the renegotiated EMS county contracts. Expenses show salaries are expected to increase. Kept FY 24' at a run rate. Computer maintenance will show a higher projection from Medhost and Cerner. We will have to maintain Medhost for cost report and billing so that will include a higher expense in computer maintenance. Property taxes collected were \$893K, which is down from last year's \$915K taxes collected, we increased slightly for FY 2025. Tammy reviewed the FTEs. We are projecting 389.6 FTE's for 2024 and 400.5 FTE's for 2025. Stats show the Inpatient census projected at 3.39 for length of stay. Ambulances have not seen an impact from conversions so there is not much change in projections. Capital has \$3.5 million of potential requests. Schreiber reviewed the higher requests. Witzsche moved, Forrest seconded approval on FY 2025 Budget Presentation. Motion Carried.

Adopt proposed tax rate and schedule any public hearings: Board reviewed tax rate calculations for previous year and the 2024 year. Forrest moved, Witzsche seconded approval on proposing a tax rate of 0.100000 and scheduling a public hearing. Motion carried.

Hamilton CAD 2025-2026 Reappraisal Plan In accordance with Tax Code Section 6.05(i)
The code states that these shall be presented to the governing body of each taxing unit participating in the district: Witzsche moved, Craig seconded approval on Hamilton CAD 2025-2026 Reappraisal Plan In accordance with Tax Code Section 6.05(i). Motion carried.

Consider and act on updating signers on current MC Bank account: Witzsche moved, Forrest seconded approval on updating signers on current MC Bank account to Grady Hooper, Melissa DeLaGarza, Tammy Schreiber, Debbie Martin, and Neil Muxworthy. Motion carried.

Consider and act on opening a new MC Bank account for Hamilton County Hospital District DBA Mills County Wellness Center: Would like local access for Mills County Wellness Center to deposit. Witzsche moved, seconded approval on opening a new MC Bank account for Hamilton County Hospital District DBA Mills County Wellness Center with the signers as Grady Hooper, Melissa DeLaGarza, Tammy Schreiber, Debbie Martin, and Neil Muxworthy. Motion carried.


Consider and act on HGH Medical Staff appointments: Forrest moved, Witzsche seconded approval on HGH Medical Staff appointments. Motion carried.

Consider and act on accepting money distributed to the Hospital District by the Texas Opioid Abatement Fund Council (“the Council”) under Texas Government Code Section 403.508(a)(2) and 34 Texas Administrative Code Section 16.222, and use that money to remediate the opioid crisis: Hamilton County Hospital District will receive \$211K of unrestricted funds. Witzsche moved, Forrest seconded approval on accepting money distributed by the Texas Opioid Abatement Fund Council under Texas Government Code Section 403.508(a)(2) and 34 Texas Administrative Code Section 16.222. Motion carried.

Consider and act on donating Solutions Behavioral Health van to Hamilton EDC: Will be used for economic type purposes, and as a shuttle service. No future use foreseen for the Hospital. Witzsche moved, Craig seconded approval on donating Solutions Behavioral Health van to Hamilton EDC. Motion carried.

Administrator Report: DeLaGarza stated Friday the 6th will be the grand opening for Mills County Wellness and Physical Therapy from 12pm-2pm, and the ribbon cutting picture with happen at 1pm. Hooper stated construction is going well at the specialty building. Due to the open-ended timeline of when certain services and programs end, like the QIPP program, we need to get back to the operational break-even.

Adjourn: Witzsche moved, Forrest seconded at 11:42am that the meeting be adjourned. Motion carried.


Neil Muxworthy, President
Hamilton County Hospital District